

Statement of Business Income & Expenses - 2024

Name: _____ SIN: _____

Business #: _____ For the Period (D-M-Y) _____ to _____

Type of Business: _____ Final Year: Yes / No

INCOME:

Sales, commissions or fees: _____

Other income: _____

Gross Income: _____

EXPENSES & ALLOWANCES:

Advertising _____

Meals & entertainment _____

Bad debts _____

Insurance _____

Interest _____

Business tax, fees, licenses, dues _____

Office expenses _____

Supplies _____

Legal & accounting fees _____

Management & administration fees _____

Rent _____

Maintenance & repairs _____

Salaries (and payroll deductions) _____

Property taxes (only business portion) _____

Travel _____

Telephone and utilities _____

Business % _____

Light, heat & water 100% _____

Telephone 100% _____

Cellular 100% _____ x _____ = _____

Fuel costs (except motor vehicles) _____

Delivery, freight, and express _____

Motor vehicle expenses _____

Other Expense (list): _____

Total Expenses: _____

Net Income (Loss) before Accountant's Adjustments

Inventory On-Hand at Year-End: _____

Statement of Business Income & Expenses - 2023

Name: _____ SIN: _____

Capital Asset Purchases / Sales – 2023

Purchases: New / Used:	Date of Purchase	Description	Serial #	Total Cost	Trade-In	Net Cost

Sales: New / Used:	Date of Purchase	Description	Serial #	Total Cost	Trade-In	Net Cost

PLEASE PROVIDE A PHOTOCOPY OF MAJOR PURCHASES AND SALE INVOICES FOR OUR RECORDS